Credit Application and Policies

The Laboratory Safety Institute accepts purchase orders from organizations that have completed this credit application and accepted the terms of payment.

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Participant's Name: _____

Person Responsible for Preparing Payment:

Name: _____

Title: _____

Phone: (_____) _____ - _____ Fax: (_____) _____ -_____

Email: _____

Terms of Payment:

1. An invoice will be faxed to the person responsible for preparing payment and a confirmation copy will be mailed. Payment is due upon receipt of the faxed invoice.

2. If full payment is not received within 30 days, a late fee of $25.00 will be applied to the account and an updated invoice will be faxed to the person responsible for preparing payment.

3. A monthly interest charge of 1.5 % of the outstanding balance will be assessed if full payment is not received within 45 days. An updated invoice will be faxed to the person responsible for preparing payment.

We accept the terms of payment and agree to make full payment of invoiced charges and all late fees and interest charges as described above.

_____ _____
Authorized Signature Date

Please fax the completed form to 508-647-0062.

The Laboratory Safety Institute
192 Worcester Road
Natick, MA 01760

phone: 508-647-1900
fax: 508-647-0062

email: info@labsafety.org
web: www.labsafety.org